

WORKFORCE SOLUTIONS NORTHEAST TEXAS
EXECUTIVE COMMITTEE AGENDA

Place: Mount Pleasant Civic Center
1800 North Jefferson
Mount Pleasant, Texas
Date: August 22, 2018
Time: 9:30 AM

1. Call To Order
2. Determination of a Quorum
3. Declaration of Conflict of Interest
4. Reminder of Texas Government Code Chapter 551 regarding open meetings that if a member of the public or of the Board inquires about a subject that is not on the agenda, and for which notice has not been given as required, any discussion of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a future meeting.
5. Discussion, consideration and possible action regarding approval of the June 27, 2018 Executive Committee minutes.*
6. Discussion, consideration and possible recommendation for action regarding exercise of option for Contracted Service Provider*
7. Discussion, consideration and possible recommendation for action regarding the Resolution in support of complete widening of US 271 and US 82 to four lanes in Lamar and Red River Counties.*
8. Report and update by the Executive Director and/or staff regarding administrative matters, including internal policies and procedures, customer service issues, status of project assignments, organizational matters, and responsibilities of the Board's departments.
 - Vocational Rehabilitation Consolidation
 - TAWB/EDC Meeting
 - Annual Celebration
9. Announcements
 - TWC Annual Conference held November 28-30, 2018 at the Hilton-Americas in Houston
 - Quarterly Chief Elected Officials Meeting August 30, 2018 at the Titus County Extension Office
10. Adjourn

In accordance with the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. The meeting place is accessible to persons with disabilities. If assistance is needed to participate, please call the office of the Workforce Solutions Northeast Texas (903) 794-9490. Please submit your request as far as possible in advance of the meeting you wish to attend. NOTE: Between regularly scheduled meetings of the Workforce Solutions Northeast Texas Board the Executive Committee may discuss, deliberate, and take all appropriate action on behalf of the Board regarding any matter listed on this Agenda. The Executive Committee may discuss any of the following in closed executive session and have action taken in an open meeting; personnel matters relating to officers and/or employees of the Board, certain consultations with an attorney, discussions about the value or transfer of real property, discussions about security personnel or devices, discussions about prospective gifts or donations, discussion of certain economic development matters.

Workforce Solutions Northeast Texas
Executive Committee Minutes

June 27, 2018
Mount Pleasant Civic Center
1800 North Jefferson
Mount Pleasant
9:30 AM

Item 1. Call to order

Ms. Jennifer Harland, Workforce Solutions Northeast Texas Board Chair, brought the Executive Committee meeting to order at 9:33 a.m.

Item 2. Determination of quorum

A quorum was determined to be present.

Item 3. Declaration of conflict of interests

None.

Item 4. Reminder of Texas Government Code Chapter 551 regarding open meetings that if a member of the public or of the Board inquires about a subject that is not on the agenda, and for which notice has not been given as required, any discussion of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a future meeting.

Ms. Harland reminded the Executive Committee members that discussion of items other than those listed on the agenda is not allowed and a proposal can be made to place the subject on the agenda for a future meeting.

Item 5. Approval of the Executive Committee Minutes of March 22, 2018

Mr. Anthony Pinkham made the motion to approve the March 22, 2018 Executive Committee minutes. Mr. Scott Brown seconded the motion. All were in favor. None opposed. Motion carried.

Item 6. Update regarding the 2018 board appointments and re-appointments.

Ms. April Corbit, Board Relations Coordinator, reported the board appointment and re-appointment process has begun. Emails have been sent to those who are up for re-appointment requesting their interest in continuing to serve. Currently, there is one member who is not seeking reappointment: Ms. Pam Bryant, Education representative, Region VIII Education Service Center and Ms. Corbit will work together to find a replacement nominee.

Item 7. Report and update by the Executive Director and/or staff regarding administrative matters, including internal policies and procedures, customer service issues, status of project assignments, organizational matters, and responsibilities of the Board's departments.

Mr. Randy Reed, Executive Director, reported on the following items:

- **Child care funding**

Northeast will receive an additional \$500,000 in child care funding to spend by September 30th and \$1.5 million in FY2019. Open enrollment is in process and the goal is to place 300 additional children in care. The Texas Workforce Commission (TWC) has given the preliminary target for FY2019. Northeast's target is 1495 children in care.

Dr. Kevin Rose asked about the selection process.

Mr. Reed stated there is already a built-in priority for siblings, teen parents, and veterans.

Workforce Solutions Northeast Texas
Executive Committee Minutes

Dr. Rose asked about the role of Texas Rising Star (TRS) providers.

Mr. Reed stated the selection of providers used is made by the parent. The parents are provided with information about the available providers, especially those who are TRS providers. With the additional funding, the TWC Commissioners are also encouraging boards to increase the number of TRS providers. Northeast is around 35%, which is the highest percentage in the state. The Board staff is discussing setting an internal target which would make 50% of providers TRS certified. Child Care Services (CCS) staff are screening the Department of Family and Protective Services (DFPS) reports on the providers and are arranging meetings with those who are potentially eligible to become a TRS provider to discuss the advantage of becoming a TRS provider. The Commissioners also approved a 2% rate increase for TRS providers as long as the increase does not exceed 75% of the market rate survey. The market rate survey is done by the University of Texas surveying all providers across the state, broken down by area, including private pay and CCS children. There are a few providers in Northeast who will not receive the 2% increase.

This funding will also be used for quality initiatives to help those providers who are interested in becoming a TRS provider, pay for employee training, curriculum and equipment to help achieve TRS status..

- **Budget planning process**

FY2019 budget is \$12.4 million. This is a \$2 million increase which includes the \$1.5 million in child care funding. The other programs will receive some increases, as well, including Dislocated Workers and Youth. There are formulas that determine how much each board will receive each year. The formulas are based on historical data.

Red River Army Depot laid off over 600 employees and the board did not receive additional funds to serve those affected. The Department of Labor (DOL) is allowing the board to apply for a Dislocated Worker National Emergency Grant. Staff is contacting those affected to determine their interest in services and training.

Ms. Harland asked if the next layoffs at the Depot will be included in the grant.

Mr. Reed confirmed they will be included.

- **TWC award nominations**

TWC awards nominations have been submitted, with the exception of one. Those nominated are:

Large Employer of the Year – Graphics Packaging in Queen City, TX
Small Employer of the Year – PCI Manufacturing Solutions in Sulphur Springs, TX
Local Employer of Excellence – RPM Staffing Professionals in Paris, TX
Industry Sector Outreach – Texarkana Regional Manufacturing Partnership
Service to Businesses – Brightwheel app
Service to Community – Rural outreach efforts with the libraries
Service to Workers – Transition center at Red River Army Depot
Youth Initiative (extended) – LEAP Expos, Careers and TX Industries events, mobile app videos, supporting 60x30 Initiative, Industry tours, the Manufacturing Partnership outreach to schools, etc.
Veteran Friendly Employer – Southern Refrigerated Transport in Texarkana

Workforce Solutions Northeast Texas
Executive Committee Minutes

- **Workforce and Economic Prosperity Summit**

The Workforce and Economic Prosperity Summit held on June 6th at the Mount Pleasant Civic Center was a success. There was a panel discussion with the community college Presidents and a representative from Texas A&M University – Texarkana moderated by Mr. Reed and Commissioner Julian Alvarez was the keynote speaker.

- **60X30 TX Initiative**

Education has placed Northeast in the upper east area of Texas. There was an extensive presentation at the Workforce and Economic Prosperity Summit by the Higher Education Board on the 60x30 TX Initiative. Mr. Reed participated in a conference call with the representatives from the education institutions to discuss how the goals of the initiative will be met. The goal to have 60% of Texans with a degree or certificate by 2030 is statewide and because Northeast is starting at a deficit, the goal is 48% by 2030. There is a meeting scheduled July 17th at Tyler Junior College and Mr. Reed is scheduled to present the importance of the initiative in terms of skills gap, aging workforce, etc.

Item 8. Announcements

- TWC Annual Conference held November 28-30, 2018 at the Hilton-Americas in Houston

Item 9. Adjourn

Ms. Harland adjourned the Executive Committee meeting at 10:09 a.m.

Executive Committee Members Present

Jennifer Harland/Board Chair
Anthony Pinkham/Board Vice Chair
Keitha Nilsson/Treasurer
Scott Brown
Mary Dwight
Kevin Rose

Board Staff Present

Randy Reed/Executive Director
April Corbit/Board Relations Coordinator

**Fiscal Integrity Summary
Principle Concepts
FY2018**

Review Item	Period Covered	Reviewed by Staff	Reviewed by Board/ Committee	Corrective Action Required	Questioned/ Disallowed Costs
Prgm Monitoring: Initial Screen/Eligibility	FY17Q3	8/29/2017	10/19/2017	NO	\$ -
Prgm Monitoring: Rsc Mgmt/Svc Delivery	FY17Q3	8/29/2017	10/19/2017	YES	\$ -
Prgm Monitoring: Prgm Integrity	FY17Q3	8/29/2017	10/19/2017	YES	\$ -
Prgm Monitoring: Assessment/Service Plan	FY2017	10/9/2017	10/19/2017	NO	\$ -
Fiscal Monitoring (E. Taylor)	FY17Q4	12/12/2017	1/18/2018	NO	\$ -
Fiscal Monitoring (E. Taylor)	FY18Q1	2/2/2018	2/22/2018	NO	\$ -
Prgm Monitoring: Initial Screen/Eligibility	FY17Q4	1/29/2018	2/22/2018	YES	\$ -
Prgm Monitoring: Rsc Mgmt/Svc Delivery	FY17Q4	1/29/2018	2/22/2018	YES	\$ -
Prgm Monitoring: Prgm Integrity	FY17Q4	1/29/2018	2/22/2018	YES	\$ -
Prgm Monitoring: Outcomes	FY2017	2/2/2018	2/22/2018	NO	\$ -
Prgm Monitoring: Initial Screen/Eligibility	FY18Q1	2/16/2018	2/22/2018	NO	\$ -
Prgm Monitoring: Rsc Mgmt/Svc Delivery	FY18Q1	4/13/2018	4/19/2018	NO	\$ -
Prgm Monitoring: Prgm Integrity	FY18Q1	4/13/2018	4/19/2018	NO	\$ -
A-133 Audit of Workforce Solutions NETX	FY2017	5/24/2018	6/21/2018	NO	\$ -
Program Specific Audit of Principle Concepts	FY2017	5/24/2018	6/21/2018	NO	\$ -
Prgm Monitoring: Initial Screen/Eligibility	FY18Q2	6/15/2018	6/21/2018	NO	\$ -
Prgm Monitoring: Rsc Mgmt/Svc Delivery	FY18Q2	6/15/2018	6/21/2018	NO	\$ -
Prgm Monitoring: Prgm Integrity	FY18Q2	6/15/2018	6/21/2018	NO	\$ -
Prgm Monitoring: Assessment/Service Plan	FY18Q1-2	5/11/2018	6/21/2018	NO	\$ -
Fiscal Monitoring (E. Taylor)	FY18Q2	7/23/2018	8/16/2018	NO	\$ -

**RESOLUTION OF THE WORKFORCE SOLUTIONS NORTHEAST TEXAS BOARD IN SUPPORT OF
COMPLETE WIDENING OF US 271 AND US 82 TO FOUR LANES IN LAMAR AND
RED RIVER COUNTIES**

WHEREAS, the complete widening to four lanes of US 271 and US 82 would provide Lamar and Red River Counties with increased safety, and great connectivity to some of the largest industrial and commercial hubs in the country and the world; and

WHEREAS, The Texas Department of Transportation (TxDot) is currently developing the 2019 Unified Transportation Plan (UTP) which should be completed by December of 2018, and the UTP will decide which projects get funding; and

WHEREAS, the planning tools that rank projects are based on safety, congestion, connectivity, and economic development; and

WHEREAS, the complete widening of US 271 and US 82 to four lanes in Lamar and Red River Counties will have a profound impact on safety, connectivity, and economic development in our region; and

WHEREAS, the vast majority of the portions of US 271 and US 82 that are not completely widened to four lanes are located in Lamar and Red River Counties; and

WHEREAS, communication to our representatives and leaders about the importance of these projects between now and the end of the year is profoundly important to secure their funding; and

WHEREAS, the time to act is now. The 2019 UTP will likely be completed by December 2018 and future funding will likely be more difficult as Texas becomes a more urban State; and

NOW, THEREFORE BE IT RESOLVED the Workforce Solutions Northeast Texas Board recognizes the importance of such infrastructure to the economic vitality and employment in the Workforce Development Area and respectfully requests its' elected representatives and leadership to request that TxDot include the complete widening of US 271 and US 82 to four lanes in Lamar and Red River Counties in the 2019 Unified Transportation Plan.

Signed this 22nd day of August, 2018.

Jennifer Harland, Board Chair

Roger Feagley, Board Secretary

Randy Reed, Executive Director